

## Terms of Reference (TOR) for QFFD Project 2024

**Location:** (Southwest-Jubaland- Hirshabelle) States of Somalia.  
**Donor:** QFFD and QRCS  
**Job Title:** Medical items Supplies.

**REF №; Integrated EI Nino Emergency Response & Recovery Project/ Somalia/MOG0002/2024**

### Background:-

Qatar Red Crescent Society (QRCS) is Humanitarian Organization working in more than 17 countries around the globe. Since its inception, QRCS has worked to improve living and health conditions, increase agricultural productivity, raise the standard of living within disaster affected and poor communities in rural populations and contribute to their economic recovery and resilience. Improving the health of the community for all is at the heart of QRCS's efforts to make sure people have regular access to enough quality health services to lead active, healthy lives.

To achieve its goals, QRCS cooperates with thousands of partners worldwide, from farmers' groups to Traders, from non-governmental organizations to other UN agencies.

In this regard QRCS is looking for a competent bidder to Health Supplies of QFFD 2024 of 3 Districts (Jubaland- southwest-Hirshabelle state of Somalia).

### Overall Objective of the Procurement: -

The Overall purpose of the Procurement is;

(a) To get eligible medical suppliers to supply good quality medical items to QRCs project sites.

To ensure right type, quality and quantity of health items are procured and delivered to QRCs project site (Jubaland - Southwest – Hirshabelle state Somalia) the focus would be considering the type, quality and Quantity of medical supplies; company credibility and potential to supply the required items.

### Based on the Objectives, the QRCS will aim at capturing the following from the supplier: -

Effectiveness	Supplier has ability to manage the time and perform the activities as per the plan.
Relevance	The supplier has qualified personnel who could run the delivery process with fewer difficulties and has relevant documents that explain its operation in the field of medical items procurement and supply in Somalia. Has experience in supplying medical items.
Efficiency	The supplier should be delivering the services with reasonable cost and has resources that perform work efficiently.

**Scope of the Assignment and Methodological Aspects: -**

The supplier will be responsible for carrying out the entire process of the procurement and supply chain including distribution to the target beneficiaries at designated three distribution sites while the supervision and final decision on how and when to distribute shall be the responsibility of QRCS.

The supplier should consider the following: -

- a) Branding of the cartons of medical items for visibility.
- b) Right quality and quantity of medical items are supplied.
- c) Transportation to the project sites.
- d) The medical package will be as attached files in (Jubaland- southwest-Hirshabelle state Somalia).
- e) All the procured medical items are to be supplied to the project sites (in Jubaland- southwest –Hirshabelle state Somalia). The vendor shall deliver the medical items packages to sites identified by QRCS.

The bidder/supplier shall submit the proposal with the following documents: -

- a) Detailed company Profile.
- b) Latest Certificate of incorporation (A valid registration certificate from Local authority/a valid Commercial license).
- c) Tin/Tax.
- d) Evidence of Past Experience in a similar work (medical Supplies /distribution experiences with UN/INGOs/national NGO).
- e) Quotation price (Price will be inclusive with all transportation, Loading and offloading and branding).
- f) Delivery Location: in Jubaland- southwest-Hirshabelle state Somalia.
- g) Currency: US Dollars.

**Packages of medical Supplies: -**

Packages of medical Supplies items (package) per district (Jubaland- southwest-Hirshabelle state Somalia ) Are attached,

**Note:**

- The supplier will deliver & distribute the medical supplies in monthly bases for 3 months to the project sites.
- The Equipment's of mobile health clinics will be to southwest and Hirshabelle state Somalia.

**Medical Supplies Packages 2024 Language of the Bid: -**

The bid, all correspondence & documents relating to the bid shall be in English language.

**Cost of Bidding: -**

The bidder/s shall bear all costs associated with preparation and submission of its bid. QRCS will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

**Clarification of Bidding Documents: -**

A consultant/contractor requiring any clarification shall notify QRCS in writing or by telephone & QRCS will respond in writing to any request prior to the deadline.

**Amendment of Bidding Document: -**

At any time prior to the deadline for submission of bids QRCS may for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents & will be binding on them. The amendment will be notified in writing or by email or letter to all prospective bidders, who have received the bidding documents & will be binding on them. To allow prospective bidders responsive time in which to take the amendment into account in preparing their bids, QRCS may, at the discretion, extend the deadline for the submission of the bids.

**Bid Currencies: -**

The bids prices shall be quoted in US Dollar (USD).

**Bids Prices: -**

- The bidders shall indicate the unit price where possible and the total bid price of the Work separately (for each work) including transportation cost to the project location.
- Prices quoted by the bidder shall be fixed for a period of four months i.e., during evaluation, award and implementation.

**Award Criteria: -**

The contract shall be awarded to the most economically advantageous tender/bid that meets quality, specification, delivery, price, and good terms of payment. QRCS is not bound to accept the highest, lowest or any other tender or bid and is not bound to give any reasons thereof.

**QRCS right to vary quantities at the time of the award: -**

QRCS reserves the right at the time of award of contract to increase or decrease by up to 10% the quantity of work specified in the technical specification.

**QRCS right to accept any bid and reject any or all bids: -**

QRCS reserves the right to accept any bid and to annul the bidding processes and reject all bids at any time prior to award of contract without there by incurring any liability to the affected bidder or bidders or any obligation form the affected bidder or bidders on the grounds of its action.

Should you be interested and have the capacity to provide the service above, QRCS request

you to collect the Terms of reference (ToR) documents from the following address: link <https://somalijobs.net/> or contact **Logistic and Procurement officer** at Qatar Red Crescent 0616989691 or Email: [supply.somalia@grcs.org.ga](mailto:supply.somalia@grcs.org.ga)

Subject of email addressed “**QRCS-QFFD Project/0002/2024/ southwest-Jubaland-Hirshabelle**” should be dropped at main Office of Qatar Red Crescent (QRC) office - Somalia; behind Qatar Embassy Next Peace University Wadajir District Mogadishu. The deadline for submission of bids i.e., **3<sup>rd</sup> July 2024 at 4:00 PM.**